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**Minutes of meeting of the 1<sup>st</sup> Executive Council of Jharkhand State Open University (JSOU), Ranchi under chairmanship of Vice-Chancellor on 02-09-2022**

Venue- VC Chamber, Jharkhand State Open University (JSOU), Ranchi  
Attendance- As per attachment sheet

First of all the Hon'ble V.C. Dr. Tribeni Nath Sahu, Chairman of the Executive Council welcomed the members present. Thereafter the proceeding of the meeting was initiated by the Vice-Chancellor.

Sl. No.	Agenda	Memo	Decision
1.	Welcome of the Members of Executive Council.	The letter of Governor Secretariat regarding the constitution of Executive Council was presented.	It was unanimously confirmed by the members.
2.	Approval of Logo and Seal of the University	Draft Sample is placed before Council for consideration and its approval.	It was unanimously approved by the EC members.
3.	To discuss regarding establishment of schools under Clause(7), Sub-Section(1) of Section – 5	As per Clause (7), Sub-Section(1) of Section – 5 Fifteen different Schools have to be established as below:- I. School of Humanities. II. School of Social Sciences. III. School of Sciences and Technology. IV. School of Education. V. Schools of Continuing and Extension Education. VI. School of Business and Management Studies. VII. School of Health Care Studies. VIII. School of Computer and Information Sciences. IX. School of Agriculture Science. X. School of Tribal Sciences. XI. School of Journalism and Mass Communication. XII. School of Tourisms and Hospitality Service Management. XIII. School of Vocational Education and Training.	Resolved that as per Clause (7), Sub-Section (1) of Section – 5 Fifteen different Schools be established at HQ.

		XIV. School of Social work. XV. School of Gender and Development Studies.	
4.	To discuss the provision of Website for the University	In this regard some steps have already being taken by the University i.e. (1) Domain name has been registered with ERNET India (Under Ministry of I.T, Govt. of India) (2) Discussion with ERNET India and Amazon Web Services (AWS) going on for hosting the Website. (3) Web-designing is under process and it will be done expeditiously. The matter is placed before the Council for information and necessary direction.	Resolved that the Website for the University shall be designed by the selected empanelled vendors of NIC.  A committee be constituted for approval of website design.  EC has authorised VC to form the Website design Committee.
5.	Discussion regarding preparation of syllabus and course structure	The syllabus and course content of Swayam ( <a href="https://swayam.gov.in">https://swayam.gov.in</a> ), ePathshala( <a href="https://epathshala.nic.in">https://epathshala.nic.in</a> ) and other State Open Universities to start the programmes presently, later it may be prepared itself may be adopted.  The matter is placed before the Council for consideration and needful.	EC approved the proposed syllabus for the Certificate/ Diploma/PG Diploma and SLM shall be prepared for UG/PG for necessary approval of DEB, UGC.
6.	Discussion regarding formation of Statutes, Ordinances and Regulations	As per provision in Sub-Section (vi) and (vii) of Section-2 of the JSOU, Act 2021 the Executive Council shall make the Statutes, Ordinances and Regulations. Further discussion to amend and suggestions to repeal Thereto. The same may be placed before the Hon'ble Chancellor for approval. The matter is placed before the Council for consideration.	Resolved that the VC will form JSOU Statues Committee and after approval of committee draft of 1 <sup>st</sup> statutes shall be presented again. It was also suggested that the JSOU should write a letter to Jharkhand Govt. for removal of Self-Financing Mode operation for 5 years and thereafter university may be operated in Self-Financing Mode.
7.	To discuss regarding MOU with other State Open Universities/ IGNOU/COL/CEMCA	Draft MOUs are placed for approval. The matter is placed before Council for consideration and its approval.	Resolved that the JSOU can do MOU with other state open universities/IGNOU/COL/CEMCA and other institutions.



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	and other institutions under sub Clause(9) Sub-Section – 1 of Section – 6 to use their Study resources		Executive Council has authorized VC for this purpose.
8.	To discuss regarding guidelines of DEB to start UG/PG and PhD Programmes	The guidelines of DEB may be adopted to start UG/PG and PhD programmes. The matter is placed before Council for consideration and further needful.	Resolved that the VC authorized to get necessary approval for running the UG/PG programmes as per guidelines of UGC. An academic committee shall be formed for preparation of SLM and other study materials.
9.	Pay fixation of Vice-Chancellor, Registrar, Finance Officer and Registrar (Examination) & discussion regarding sanction of the Posts of the other officers and employees for the university	In this connection a copy of advertisement enclosed here with. Discussion regarding sanction/ recommendation of post of other officers and employees for the university. The matter is placed before Council for consideration and needful.	Resolved that the Pay of Vice-Chancellor, Registrar, Finance Officer and Registrar (Examination) shall be as per advertisement of the posts by Governor's office.  VC is authorised to appoint any staff as per requirement of the university after approval of selection committee.  The proposal of Post creation for faculty, officers and other employee be forwarded to Higher & Technical Education Department through Hon'ble Chancellor's Secretariat after suggested modifications by the EC.
10.	To discuss regarding provision of vehicle for the Vice-Chancellor, Registrar and other officers of the University	A Vehicle may be purchased for the Vice- Chancellor and at least two vehicles may be hired for Registrar and other officers of the University. The matter is placed before the Council for consideration and approval.	Resolved that the Vehicle may be purchased or hired for the following officers:- VC-01 PVC-01 Registrar-01 Registrar (Exam)-01 FO-01 At least two vehicles may be hired for exam and miscellaneous activities of the university.
11.	For approval of Rs.	For approval of Rs.10 lakhs	Resolved that the following

	10 lakhs pertaining to estimated purchase of furniture, fixtures, IT equipment's, stationary items, transport facilities, daily rated office staff etc.	<p>pertaining to estimated purchase of furniture fixtures. IT equipment's, stationary items, transport facilities, daily rated office staff necessary for setting up and making office operationalize of this University. This is in anticipation of release of proposed seed money i.e. by Ministry of Higher and Technical Education Government of Jharkhand. Payment for the above expenditure will be made after receipt of the above seed money.</p> <p>The matter is placed before the Council for consideration and approval.</p>	<p>committees be constituted:</p> <ol style="list-style-type: none"> <li>1. Finance Committee</li> <li>2. Purchase Committee</li> <li>3. Tender Committee</li> </ol> <p>VC is authorized to constitute all committees and keep at least one EC member in each committee.</p> <p>All purchase shall be as per Jharkhand Government Financial Rule.</p> <p>Further also resolved that the estimated expenses pertaining to necessary purchase of furniture, fixtures, IT equipments, stationary items, transport facilities, Salary &amp; remuneration payments an advance of Rs. 2 Cr.</p>
12.	To discuss regarding appointment of consultants/advisors under Section-48 of the JSOU, Act. 2021 and to fix their remuneration and allowances	<p>Under Section-48 of the Act it has been mentioned that "Initially in order to establish the Jharkhand State Open University, the specialist and professionals man powers shall be appointed on contract or deputation basis, for a maximum period of 3 years and after the expiry of said period their posts shall come to end.</p> <p>In view of the above the matter is placed before the Council for consideration and decision.</p>	<p>Resolved that the following persons will assist the university</p> <ol style="list-style-type: none"> <li>1. Dr. Shiw Vilas Sah ( Retd. Secretary, SBTE and 1<sup>st</sup> Registrar JUT, Ranchi as consultant @ 50k/pm for 3 yrs term)</li> <li>2. Dr. Lal Girija Nath Shahdeo (Retd. From the post of Head of University Dept. of Geography, RU as consultant @ 50k/pm for 3 yrs term)</li> </ol> <p>The terms and conditions of service shall be as per the terms/policy of the university notified separately and as incorporated in the offer of appointment and accepted by the candidate.</p>
13.	To discuss regarding appointment of O.S.D. and others Office Staffs on Contractual basis for headquarter on urgent basis and to fix their remuneration	<p>Initially no appointments have been made for running the office to assist Registrar, Registrar(Examination) and Finance Officer, O.S.D and some other Office Staff(Multitasking Staff) may be appointed for headquarter on contract basis under Clause(33) Sub-Section(1) of Section-6.</p>	<p>VC is authorized to appoint any staff on contractual basis for HQ.</p> <p>(i) As per clause 33 subsection-1 of section-6 of JSOU Act, 2021 Sri Rajeev Kumar Singh, Asst. Registrar (Retd.) Ranchi University be appointed on the post of OSD (Exam) for 3 yrs @</p>



		The matter is placed before Council for consideration and decision.	50k/pm.  (ii)The following person's appointment be on contractual basis : 1. Mr. Shamim Roff (As Data Entry Operator @ 12k/pm for 11 months) 2. Mr. Aditya Nath Mishra (As Data Entry Operator @ 12k/pm for 11 months) 3. Mr. Poonam (As multitasking staff @ 10k/pm for 11 months) The terms and conditions of service shall be as per the terms/policy of the university notified separately and as incorporated in the offer of appointment and accepted by the candidate.
14.	Discussion for opening of regional centres/study centres at different regions and mode of expenses for the regional and study centres.	JSOU will draft a guideline for opening of regional and study centres at different regions and mode of expenses for the regional and study centres as per the guidelines of Distance Education Bureau, University Grants Commission.  The matter is placed before the Council for discussion and further needful.	Resolved that the Colleges/ Institutions shall be preferred for opening of regional centres (RC) and study centres (SC).  A meeting may be called with all VCs of the state universities under Chairmanship of Hon'ble Chancellor for opening the RC/SC in the constituents and affiliated colleges. It was also suggested that Hon'ble Chancellor Office may be requested to take initiatives in this regard. Resolved further that JSOU will draft the guidelines for opening of regional and study centres at different regions and mode of expenses for the regional and study centres as per the guidelines of Distance Education Bureau, University Grants Commission.
15.	Any other Matters	Any other matters with permission	i. Resolved that all state

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	<p>of Chairman</p> <p>i. Prof. (Dr.) Tapan Kumar Shandilya, VC, DSPMU proposed that all state universities may be asked to help in the promotion of JSOU programmes.</p> <p>ii. Permission to obtain loan of 2 cr. from nationalized bank as per provision Chapter 6, section 35 (2) JSOU Act.</p>	<p>universities may be asked to help in the promotion of JSOU programmes.</p> <p>ii. Resolved further that VC is authorized to get permission to obtain loan (Cash Credit) of 2 Cr. (Two Crore Only) from Nationalized Bank as per provision under Chapter 6, section 35 (2) (Copy of relevant page enclosed) of Jharkhand State Open University Act 2021, due to delay in releasing of stipulated seed money of ₹5 Crores, by the Government of Jharkhand, Ministry of Higher and Technical Education.</p>
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The Meeting ended with a Vote of Thanks by the Vice-Chancellor.

Dr. Hari Oraon, Head, TRL Department,  
Ranchi University,  
Member

Dr. Jayshree Shandilya,  
Retd. Associate Prof. Ranchi University,  
Member

Prof. (Dr.) Sanjoy Mishra,  
Retd. Prof. Ranchi University,  
Member

**ONLINE**

The Vice-Chancellor,  
BBM Koylanchal University,  
Member

Online: Jyoti Kumar,  
Prof. (Dr.) Jyoti Kumar,  
Retd. Prof. Ranchi University,  
Member

Prof. S. N. Pandey,  
Ex-VC, Birsa Agriculture University,  
Member

Prof. (Dr.) Kamini Kumar, Pro-VC,  
Ranchi University, Ranchi  
Member

The Vice-Chancellor,  
Dr. Shyama Prasad Mukherjee Uni.  
Member

The Vice-Chancellor,  
JSOU, Ranchi, Chairman